

**FAYETTE COUNTY CAREER & TECHNICAL INSTITUTE
OPERATING COMMITTEE
June 26, 2023
6:00 P.M.**

AGENDA

1. Roll Call
2. Approval of the Agenda as presented.
3. **PUBLIC COMMENT**
4. **EXECUTIVE SESSION FOR LEGAL AND/OR PERSONNEL MATTERS**
5. Approval of the minutes May 22, 2022.
6. Approval of the Treasurer's Report as presented.
7. Approval of the bills for payment as presented:
8. Approval of the Student Activity Report as presented:
9. **SOLICITOR'S REPORT**
10. **ADMINISTRATIVE REPORTS**
 - a) Executive Director
 - b) Chief School Administrator
11. **NEW BUSINESS**
INFORMATION ITEMS
(Discussion of any items as they appear in the mailing.)

ACTION ITEMS

- a) Consider a motion to approve the Agreement of Affiliation between the Fayette County Career & Technical Institute Licensed Practical Nursing Program and Harmon House to provide clinical experience to students enrolled in the Licensed Practical Nursing Program. This agreement will be in effect for the period of one year, beginning July 1, 2023, and ending June 30, 2024. (A-1)
- b) Consider a motion to approve setting the date of the August meeting on Thursday, August 3, 2023, and cancelling the Monday, August 28, 2023, meeting.
- c) Consider a motion to set the tuition rate at \$11,480.00 for the LPN Program beginning the 2023-24 school year.
- d) Consider a motion to approve the resolution authorizing issuance of the revenue anticipation note. (A-2)
- e) Consider a motion to approve the resolution between the FCCTI Authority Board and the FCCTI Joint Operating Committee authorizing Guaranty and Security Agreements to be entered into between the FCCTI Authority Board and Somerset Trust. (A-3)
- f) Consider a motion to approve the school's insurance policies, Property, General Liability, Crime, Inland Marine, Automobile and Umbrella Liability Coverage with Sprowls Insurance Group for a total cost of \$ 53,176. This is within budgetary guidelines.
- g) Consider a motion to approve the school's Worker's Compensation Insurance with William Rittenhouse Agency, Inc. for a total cost of \$28,380. This is within budgetary guidelines.
- h) Consider a motion to approve the proposal for auditing services for the years ended June 30, 2023, 2024, and 2025, as submitted by Cypher & Cypher, CPA. The professional services will be billed annually at the following rates: \$18,500 for the General Fund; \$1,850 for the LPN Program; \$4,800 for the School Authority; and Federally mandated major program audits \$4,500 each. This is within budgetary guidelines. (A-4)
- i) Consider a motion to approve the Administration paying all bills related to the operation of the school through the month of July. A list of those bills will be presented at the regularly scheduled meeting in August.

Fayette County Career & Technical Institute
Operating Committee Agenda
June 26, 2023

- j) Consider a motion to approve a Compensation Plan for Dr. Cynthia Shaw, Fayette County Career & Technical Institute Executive Director. (To be distributed)
- k) Consider a motion to approve the non-contracted salaries for the 2023-2024 school year.
- l) Consider a motion to approve Sean Mahoney as an evening plumbing instructor and set compensation at the Adult Education Instructor rate.

12. **ADDITIONAL PUBLIC COMMENT**

13. Adjournment