

**FAYETTE COUNTY CAREER & TECHNICAL INSTITUTE
OPERATING COMMITTEE
February 26, 2024
6:00 P.M.**

AGENDA

1. Roll Call
2. Approval of the Agenda as presented.
3. **PUBLIC COMMENT**
4. **EXECUTIVE SESSION FOR LEGAL AND/OR PERSONNEL MATTERS**
5. Approval of the minutes January 22, 2024.
6. Approval of the Treasurer's Report as presented.
7. Approval of the bills for payment as presented:
8. Approval of the Student Activity Report as presented:
9. **SOLICITOR'S REPORT**
10. **ADMINISTRATIVE REPORTS**
 - a) Chief School Administrator
 - b) Executive Director
11. **NEW BUSINESS**
INFORMATION ITEMS
(Discussion of any items as they appear in the mailing.)

ACTION ITEMS

- a) Consider a motion to approve one advisor, one chaperone and five students attending the SkillsUSA State Competition in Hershey, PA, on April 3, - 5, 2024. Approximate cost is \$4,283.00 (Lodging \$2,893.00, Registration \$770.00, Transportation \$620.00). This trip is funded by the Student Activity Account.
- b) Consider a motion to approve two advisors and eleven students attending the HOSA State Leadership Conference in Lancaster, PA, on March 13 - 15, 2024. Approximate cost is \$8,066.00 (Lodging \$4,816.00, Registration \$1,300.00, Transportation \$1,950.00). This trip is funded by the Student Activity Account.
- c) Consider a motion to approve the Audit Report for the year ended June 30, 2023, as presented by Cypher & Cypher, CPA.
- d) Consider a motion to re-approve the Health and Safety Plan.
- e) Consider a motion to approve the Agreement of Affiliation between the Fayette County Career & Technical Institute and Laurel Ridge Center to provide clinical experience to students enrolled in the Licensed Practical Nursing Program. This agreement will apply to the year 2024-25, beginning March 25, and will remain in effect until discontinued. Either party may separate from the agreement at any time, for any reason, with written notice. (A-1)
- f) Consider a motion to approve a Sophos Firewall bid from _____ for the cost of _____. This motion is to allow the filing of Form 471 to E-Rate for funding approval. (A-2)
- g) Consider a motion to accept the resignation of Tonya Myers, Special Education Instructor, effective _____.
- h) Consider a motion to accept the resignation of Susan Jarrett, LPN Instructor, effective February 9, 2024.
- i) Consider a motion to approve hiring Marie Bialon as a Full-time Barber Instructor and set compensation at step _____ of the PSEA contract. This is within budgetary guidelines.
- j) Consider a motion to approve hiring _____ as a Full-time Special Education Instructor and set compensation at step _____ of the PSEA contract. This motion is within budgetary guidelines.

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- k) Consider a motion to name Holly Eicher as a Part-time LPN Instructor and set salary at the Adult Ed rate. This motion is within budgetary guidelines.
- l) Consider a motion to approve the following individual to the substitute list pending clearances:

Ronald Early - Custodian

12. **ADDITIONAL PUBLIC COMMENT**

13. Adjournment