

**FAYETTE COUNTY CAREER & TECHNICAL INSTITUTE
OPERATING COMMITTEE
June 24, 2024
6:00 P.M.**

AGENDA

1. Roll Call
2. Approval of the Agenda as presented.
3. **PUBLIC COMMENT**
4. **EXECUTIVE SESSION FOR LEGAL AND/OR PERSONNEL MATTERS**
5. Approval of the minutes May 28, 2024.
6. Approval of the Treasurer's Report as presented.
7. Approval of the bills for payment as presented:
8. Approval of the Student Activity Report as presented:
9. **SOLICITOR'S REPORT**
10. **ADMINISTRATIVE REPORTS**
 - a) Executive Director
 - b) Chief School Administrator
11. **NEW BUSINESS INFORMATION ITEMS**
(Discussion of any items as they appear in the mailing.)

ACTION ITEMS

- a) Consider a motion to approve the Agreement of Affiliation between the Fayette County Career & Technical Institute Licensed Practical Nursing Program and Harmon House to provide clinical experience to students enrolled in the Licensed Practical Nursing Program. This agreement will be in effect for the period of one year, beginning July 1, 2024, and ending June 30, 2025. (A-1)
- b) Consider a motion to approve the Fayette County Career & Technical Institute's Student Conduct Code beginning with the 2024-2025 school year. Changes are highlighted in yellow. (A-2)
- c) Consider a motion to approve the termination of the Intermediate Unit 1, Health Insurance Consortium Trust, effective June 30, 2024 upon conclusion of the 2023-2024 school year.
- d) Consider a motion to set the tuition rate at \$_____ for the Licensed Practical Nursing Program beginning with the 2024-25 school year.
- e) Consider a motion to approve the resolution authorizing issuance of the revenue anticipation note. (A-3)
- f) Consider a motion to accept the resignation of Kathleen Winkler, Office Coordinator/Sub Caller, effective October 1, 2024 due to retirement.
- g) Consider a motion to approve the school's insurance policies, Property, General Liability, Crime, Inland Marine, Automobile and Umbrella Liability Coverage with Sprowls Insurance Group for a total cost of \$ 58,417.00. This is within budgetary guidelines.
- h) Consider a motion to approve the school's Worker's Compensation Insurance with William Rittenhouse Agency, Inc. for a total cost of \$29,219.00. This is within budgetary guidelines.
- i) Consider a motion to approve the Administration paying all bills related to the operation of the school through the month of July. A list of those bills will be presented at the regularly scheduled meeting in August.
- j) Consider a motion to hire _____ as an Office Coordinator/Sub Caller and set compensation at the SEIU rate.
- k) Consider a motion to approve a Compensation Plan for Susan Lewis, Fayette County Career & Technical Institute Licensed Practical Nursing Director. (To be distributed)

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- l) Consider a motion to approve a Compensation Plan for Maria Lovat, Fayette County Career & Technical Institute Adult Education Director. (To be distributed)
- m) Consider a motion to approve the non-contracted salaries for the 2024-2025 school year.

12. **ADDITIONAL PUBLIC COMMENT**

13. Adjournment