

FAYETTE COUNTY CAREER & TECHNICAL *INSTITUTE*
OPERATING COMMITTEE
October 28, 2024
6:00 P.M.

AGENDA

1. Roll Call
2. Approval of the Agenda as presented.
3. **PUBLIC COMMENT**
4. **EXECUTIVE SESSION FOR LEGAL AND/OR PERSONNEL MATTERS**
5. Approval of the minutes September 23, 2024.
6. Approval of the Treasurer's Report as presented.
7. Approval of the bills for payment as presented:
8. Approval of the Student Activity Report as presented:
9. **SOLICITOR'S REPORT**
10. **ADMINISTRATIVE REPORTS**
 - a) Executive Director
 - b) Chief School Administrator
11. **NEW BUSINESS**
INFORMATION ITEMS
(Discussion of any items as they appear in the mailing.)

12. **ACTION ITEMS**

- a) Consider a motion to approve the first read of the Pupils Tobacco/Vaping Policy. (A-1)
- b) Consider a motion to approve the first read of Pupils Controlled Substances/Paraphernalia Policy. (A-2)
- c) Consider a motion to approve the first read of the LPN Preceptorship Handbook. (A-3)
- d) Consider a motion to approve the First Amendment to the Loan and Security Agreement with Somerset Trust and the Resolution to authorize the amendment. (A-4)
- e) Consider a motion to approve the Natural Gas Transaction Contract with Direct Energy Business LLC/NRG Business Marketing LLC beginning September 1, 2025 through August 31, 2028. (A-5)
- f) Consider a motion to approve the purchase of an outdoor building sign from Novum Designs for the total cost of _____. (A-6)
- g) Consider a motion to approve additional business representatives as Occupational Advisory Committee Members. (A-7)
- h) Consider a motion to approve the first read of the School Culture Improvement Plan. (To be distributed)
- i) Consider a motion to approve tenure for Linda Giannopoulos, Learning Facilitator/Service Occupations Instructor.
- j) Consider a motion to accept the resignation of Julia Harhai, Culinary Arts Instructor, effective October 18, 2024.
- k) Consider a motion to accept the resignation of Daniel Hoff, IT/Facilities Manager due to retirement, effective August 15, 2025.
- l) Consider a motion to hire Sarah Lilly as a Part-time Construction Cluster Instructional Assistant for continuity of instruction and set compensation at the Instructional Assistant rate. This is within budgetary guidelines.
- m) Consider a motion to hire Bernadette Forsythe as a Medical Assisting Instructor and set compensation at step 8 of the PSEA contract. This motion is within budgetary guidelines.

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- n) Consider a motion to transfer Jacob Grim to Full-time Culinary Arts Instructor and set compensation at step 7 of the PSEA contract. This motion is within budgetary guidelines.
- o) Consider a motion to transfer Makayla Koshock to Part-time Food Service Director with no change in compensation.
- p) Consider a motion to hire Laura D'Eletto as a part-time Clinical Instructor in the LPN department and set compensation at the PSEA contract rate. This motion is within budgetary guidelines.
- q) Consider a motion to hire Amy Smith as a part-time Clinical Instructor in the LPN department and set compensation at the PSEA contract rate. This motion is within budgetary guidelines.
- r) Consider a motion to hire Jennifer Renner as an evening Community Class Instructor and set compensation at the Adult Education Instructor rate. This motion is within budgetary guidelines.
- s) Consider a motion to approve adding the following individuals to the substitute list pending clearances.

Elizabeth Compton – Medical Assisting/Culinary
Marissa Zinn – Culinary Arts
Alexandria Keller - Cosmetology

13. **ADDITIONAL PUBLIC COMMENT**

- t) Adjournment