

**FAYETTE COUNTY CAREER & TECHNICAL INSTITUTE  
OPERATING COMMITTEE  
JANUARY 27, 2025  
6:00 P.M.**

**AGENDA**

1. Roll Call
2. Approval of the Agenda as presented.
3. **PUBLIC COMMENT**
4. **EXECUTIVE SESSION FOR LEGAL AND/OR PERSONNEL MATTERS**
5. Approval of the minutes November 25, 2024.
6. Approval of the Treasurer's Report as presented:
  - a) November 2024
  - b) December 2024
7. Approval of the bills for payment as presented:
  - a) December 2024
  - b) January 2025
8. Approval of the Student Activity Report as presented:
  - a) November 2024
  - b) December 2024
9. **SOLICITOR'S REPORT**
10. **ADMINISTRATIVE REPORTS**
  - a) Executive Director
  - b) Chief School Administrator
11. **NEW BUSINESS**  
**INFORMATION ITEMS**  
(Discussion of any items as they appear in the mailing.)

**ACTION ITEMS**

- a) Consider a motion to approve seeking quotes for an Information Technology Support Service.
- b) Consider a motion to approve advertising to receive bids for a feasibility study.
- c) Consider a motion to approve the Cultural Improvement Plan. (A-1)
- d) Consider a motion to accept the resignation of Sarah Lilly, Part-time Construction Cluster Instructional Assistant effective January 7, 2025.
- e) Consider a motion to accept the resignation of Carrie Boor, Student Support Secretary, effective January 3, 2025.
- f) Consider a motion to approve eliminating the Student Support Secretary position.
- g) Consider a motion to approve naming Makayla Sataneck as a Half-time Culinary Arts Instructor for the remainder of the 2024-2025 school year and set compensation at step \_\_ of the PSEA contract.
- h) Consider a motion to approve naming Marissa Zinn as a Half-time Culinary Arts Instructional Assistant and set compensation at the Instructional Assistant rate.
- i) Consider a motion to hire \_\_\_\_\_ as a Full-time Instructional Support Secretary and set compensation at \_\_\_\_\_. This motion is within budgetary guidelines.
- j) Consider a motion to approve adding the following individuals to the substitute list:
  - Dawn Kunca-Kapolka – Guidance/All Shops
  - Paul Miller – All Shops
  - Jason Renner – Barber/Cosmetology
  - Tyler Ribnisky – Custodian

12. **ADDITIONAL PUBLIC COMMENT**

13. Adjournment