

**FAYETTE COUNTY CAREER & TECHNICAL INSTITUTE
OPERATING COMMITTEE
March 24, 2025
6:00 P.M.**

AGENDA

1. Roll Call
2. Approval of the Agenda as presented.
3. **PUBLIC COMMENT**
4. **EXECUTIVE SESSION FOR LEGAL AND/OR PERSONNEL MATTERS**
5. Approval of the minutes February 24, 2025.
6. Approval of the Treasurer's Report as presented.
7. Approval of the bills for payment as presented:
8. Approval of the Student Activity Report as presented:
9. **SOLICITOR'S REPORT**
10. **ADMINISTRATIVE REPORTS**
 - a) Chief School Administrator
 - b) Executive Director
11. **NEW BUSINESS**
INFORMATION ITEMS
(Discussion of any items as they appear in the mailing.)

ACTION ITEMS

- a) Consider a motion to approve the Agreement of Affiliation between the Fayette County Career & Technical Institute's Licensed Practical Nursing Program and Mt. Macrina Manor to provide clinical experience to students enrolled in the Licensed Practical Nursing Program. The agreement is in effect from April 1, 2025, through March 31, 2026. (A-1)
- b) Consider a motion to approve the Agreement of Affiliation between the Fayette County Career & Technical Institute's Licensed Practical Nursing Program and Bayada Home Health Care to provide in-office simulation experience to students enrolled in the Licensed Practical Nursing Program. The agreement is in effect from March 1, 2025, through February 28, 2026. (A-2)
- c) Consider a motion to approve the Audit Report for the year ended June 30, 2024, as presented by Cypher & Cypher, CPA.
- d) Consider a motion to approve the first read of the Tobacco and Vaping Products Policy. (A-3)
- e) Consider a motion to approve the first read of the Controlled Substance Abuse Policy. (A-4)
- f) Consider a motion to approve the School Calendar for the 2025-2026 school year. (A-5)
- g) Consider a motion to approve additions to the Occupational Advisory Committee. (A-6)
- h) Consider a motion to approve transferring General Fund surplus as a result of the 2023-24 audit to the Capital Improvement Account in the amount of \$250,989.92 as determined and recommended by Cypher & Cypher. This amount to be used for repairs and future upgrades.
- i) Consider a motion to approve hiring _____ as Director of Allied Health Programs and approve a compensation plan. This motion is within budgetary guidelines. (To be distributed)
- j) Consider a motion to approve hiring Tammy Glendenning as a part-time Clinical Instructor in the LPN department and set salary at \$30.00 an hour, the Adult Education rate. This motion is within budgetary guidelines.

Fayette County Career & Technical Institute
Operating Committee Agenda
March 24, 2025

- k) Consider a motion to approve the purchase of a LYNX 2100MA High Performance Mill-Drill Turning Center from Allegheny Machine Tool Systems, Inc. in the amount of \$85,000.00. This equipment is a sole source purchase and is funded by a PDE Competitive Equipment Grant. (A-7)
- l) Consider a motion to approve accepting the proposal to provide professional Architectural Services for a Feasibility Study as submitted by Crabtree, Rohrbaugh & Associates and Sleighter Design in the amount of \$7,500.00. This is within budgetary guidelines. (A-8)
- m) Consider a motion to approve accepting the proposal to provide IT Management Services as submitted by In-Shore Technologies in the amount of \$98,000.00 a year beginning on July 1, 2025 through June 30, 2027. This is within budgetary guidelines. (A-9)
- n) Consider a motion to approve adding the following individual to the substitute list pending clearances:

Alexis Johnson - LPN

12. ADDITIONAL PUBLIC COMMENT

13. Adjournment